Mobile Food Operational Service Plan

For mobile food businesses requesting or maintaining a commissary exemption under the signed Mobile Food Commissary Exemption Policy, Sections 2.3 and 4. This plan documents servicing arrangements; submission does not itself grant an exemption.

1. Business and Contact Information

Mobile food business / DBA	Permit number (if issued)

Permit holder / legal business name	Phone / email

Mobile unit identification / license plate	Primary operating area

☐ New plan / initial exemption request ☐ Updated plan ☐ Annual review

2. Potable Water Supply and Tank Filling

Residential potable-water sources are not approved for this plan. Secondary/irrigation water is prohibited. Identify each proposed filling location; Department approval is required.

Water source / facility name	Physical address / specific fill point

Water provider / contact and phone	Frequency of filling / tank capacity (gal)

☐ Public drinking-water supply / approved commercial fill location ☐ Other Department-approved source (describe below)

Describe the filling method, protected connection, backflow protection, and how access to the fill point is controlled:

☐ I use hoses and fittings dedicated exclusively to potable water, kept clean, protected, and not used for gardening, vehicle washing, or other purposes.

☐ I will not use residential or secondary-water connections without express Department approval of the source (residential sources are not proposed in this plan).

3. Wastewater Collection and Disposal

Wastewater holding tank capacity (gal)	Estimated frequency of disposal

Disposal facility / operator	Address / exact disposal point

Facility contact / phone	Wastewater receiving system (if known)

☐ Sanitary sewer connection ☐ Other system authorized by the appropriate regulatory authority (specify)

Describe how wastewater is transported and discharged, including hose/connection, spill prevention, and access arrangements:

☐ Disposal arrangement is documented (facility permission, agreement, receipt, or other evidence attached or available upon request).

Wastewater must not be discharged onto the ground, into storm drains, waterways, or unapproved locations. Approval may depend on wastewater characteristics and sewer authority requirements, including Utah Administrative Rule R317.

4. Cleaning and Sanitation Wastewater

☐ Cleaning wastewater, including mop water if generated, is collected in the mobile unit wastewater tank.

☐ Other proposed Department-approved collection/disposal method (describe below).

Describe how nonfood-contact surfaces and floors are cleaned, how wastewater is collected, and where it is discharged:

5. Refuse and Used Cooking Oil

☐ Ordinary refuse disposed of through residential trash collection, where permitted by the waste service provider.

☐ Commercial dumpster / other lawful refuse collection (identify below).

Refuse storage and disposal method / location:

☐ No used cooking oil generated. ☐ Used cooking oil generated; disposal arrangement identified below.

Used cooking oil collection facility / service	Address / contact / collection method

Used cooking oil must be collected and disposed of by an approved method, not discharged into wastewater or refuse systems.

6. Support Vehicle and Storage Arrangements

☐ No support vehicle used. ☐ Support vehicle used (complete below).

Vehicle type / make / license plate	Owner / person responsible

Items stored or transported; temperature control, security, sanitation, and separation of chemicals from food:

Food preparation, warewashing, potable-water servicing, wastewater servicing, and other activities requiring a commissary or approved servicing area may not be conducted in or from a support vehicle. All food, equipment, utensils, and single-service articles must be stored on the mobile unit or an approved support vehicle.

7. Food Receiving and Transport

Identify approved food suppliers and how food is received and transported, including temperature control for TCS foods:

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8. Operator Certification

I certify that the information in this Operational Service Plan is accurate and that the mobile food business will use only Department-approved sources, disposal locations, and servicing methods. I understand that this plan is subject to verification, must be updated before changes are implemented, and is reviewed at least annually during permit renewal. I understand that approval of this plan does not independently authorize a commissary exemption.

Permit holder / applicant signature	Date

9. Department Use Only

Reviewer / title	Review date

☐ Operational Service Plan approved ☐ Revisions required ☐ Not approved

☐ Initial on-site verification completed ☐ Pending ☐ Annual review

Reviewer comments and required revisions: approved facilities, restrictions, missing documentation:

_Department reviewer signature	Next review / permit renewal date

Department approval of the Operational Service Plan does not replace separate commissary exemption approval under Policy Section 2.2 or required verification under Section 2.4.