



UTAH COUNTY BOARD OF HEALTH

151 SOUTH UNIVERSITY AVENUE
PROVO, UTAH 84601

MINUTES January 27, 2020

Members Present:			
Jeff Acerson, Chair	excused	Ryan Schooley	X
Dianne Carr, Vice-chair	X	Sam Jarman	excused
Gaye Ray	X	Ann Anderson	excused
Mark Donaldson	X	Bill Lee	X
Erin Faraclas	X		

Others present:

Ralph L. Clegg, EHS, MPA UCHD Executive Director
 Julie Dey UCHD Secretary
 Dr. David Flinders UCHD Physician (conference phone)

Number of people in attendance – 7

1. Welcome by Dianne Carr
2. Approval of the minutes from November 25, 2019 and December 19, 2019

MOTION: Bill Lee made the motion to approve the minutes from November 25, 2019 and December 19, 2019 which was seconded by Ryan Schooley and passed by unanimous vote.

3. Announcement of new board members

Ralph Clegg announced that Sam Jarman and Ann Anderson have been approved by the Commission as Board of Health Members. Both Sam Jarman and Ann Anderson are excused from today's meeting.

4. Elect chair and vice chair for 2020

MOTION: Gaye Ray nominated Jeff Acerson for board chair which was seconded by Bill Lee and passed by unanimous vote.

MOTION: Gaye Ray nominated Dianne Carr for board vice-chair which was seconded by Bill Lee and passed by unanimous vote.

5. Review the Health Department Mission and Values statement

Ralph Clegg reviewed the Health Department mission statement, vision, and values with the Board. The mission of public health nationally is to prevent and protect. We express this by promoting health and preventing avoidable disease and injury. We work with community partner agencies which help share conditions in which people can be healthy.

6. Ratify the 2020 Health Department budget

Ralph Clegg discussed the 2020 budget with the board members. The budget is a difficult process. It is a time-consuming process. The health department uses the budget they have and do the very best they can with it.

MOTION: Bill Lee made the motion to ratify the 2020 Health Department budget which was seconded by Gaye Ray and passed unanimously.

7. Review of the minimum performance standards and compliance certification

Ralph Clegg reviewed the minimum performance standards compliance that is completed once a year for Utah State Department of Health. Utah County Health Department meets the minimum standards as outlined in state rule.

MOTION: Gaye Ray made the motion to accept and approve the minimum performance standards and compliance certification which was seconded by Mark Donaldson and was passed unanimously.

8. Discuss 2020 legislative issues

Ralph Clegg discussed proposed Utah Senate Bills and House Bills with the board. Many of the bills are regarding tobacco products, tobacco businesses, and tobacco/vaping in schools.

The bill watch list is located on the Utah Association of Local Health Departments website ualhd.org. The website is updated regularly.

A list of Eggs & Issues, Bills & Bagels, etc., will be sent by email to the board members.

9. Review Health Department Policies and Procedures

Ralph Clegg discussed the updated policy and procedures. The executive staff at the Health Department has been working on the updates. Ralph asked the board members to review the updates and provide feedback. At the next board meeting in March, we will talk more about the policy and procedures.

Bill Lee recommended that the 'personal copies' section can be problematic. Bill said a change should also be made on page 23, the last sentence, strike out the 'in a commercial kitchen' clean up the wording of the sentence.

This is the first draft attempt to update all the policies. This will ultimately need to be approved by the County Commission, the County attorney's office, the County Human Resource department and the board of health.

10. Informational items

- Lehi/Traverse Mountain air study: The results are still pending. This item will be put on the agenda for the board of health meeting in March.
- Federal Tobacco 21: The federal government passed a law effective immediately stating that consumers must be 21 years old to purchase tobacco products anywhere in the country. State law needs to be brought into alignment with the federal law.
- State of the County Report: The health department annual report will be built on the State of the County information.
- Project Public Health Ready 2019-2024: Letter from NACCHO stating the health department has met all the standards for the Project Public Health Ready program. Recognitions goes to the health department staff who completed all the certification requirements.

MOTION: Mark Donaldson made the motion to show appreciation to the health department staff for meeting all the certification requirements for Project Public Health Ready which was seconded by Gaye Ray and passed unanimously.

11. Other Business:


- Newsletter highlight: Influenza drive-thru clinic.
- The County Commission has decided to put the Substance Abuse program treatment in with Wasatch Mental Health and the prevention services in with the Health Department. The Health Department will be focusing on Substance Abuse and prevention services. Prevention is the business of the Health Department, and we already cooperate together on prevention efforts. Bill Lee said this comes at an opportune time for us with a retirement in Substance Abuse. This is a good opportunity to consolidate appropriately.
- Website: The Health Department will be launching a new website, and we need headshot photos of the board of health members for the board of health page.
- West Nile Virus: Mark Donaldson asked about horses being susceptible to West Nile virus. Horses are not a reservoir for West Nile. Birds are the reservoir and horses are the end host. For a horse, West Nile virus is deadly. There is a vaccine for horses to protect against West Nile virus. There is not a vaccine for humans for West Nile virus.
- Coronavirus: The health department is preparing for what might come. There is always a concern on any emerging disease, especially a communicable disease. The Coronavirus appears to be passing from human to human. Dr. David Flinders stated that so far, they have not found any mutations of the virus with genome sequencing here in the United States, it is identical to the one in China. In terms of the mortality, there was about a 30-

36% mortality rate with SARS and MERS. The figures are uncertain, but the Coronavirus could have a 15% mortality rate. It does not appear to be as lethal as SARS, but it is a serious problem. There is a possible anti-viral which may be effective against the Coronavirus, but it hasn't been fully tested yet. Supportive care can be provided for Coronavirus and we cannot do any curative care.


12. Employee Changes

Employee changes are routine.

MOTION: Bill Lee made the motion to adjourn which was seconded by Erin Faraclas and passed with unanimous vote.



Ralph Clegg, EHS MPA
Director / Local Health Officer
Utah County Health Department



Jeff Acerson
Chair
Utah County Board of Health