



UTAH COUNTY BOARD OF HEALTH

151 SOUTH UNIVERSITY AVENUE
PROVO, UTAH 84601

MINUTES November 23, 2020

Members Present:			
Jeff Acerson, Chair	X	Ryan Schooley	excused
Dianne Carr, Vice-chair	X	Sam Jarman	ZOOM
Gaye Ray	ZOOM	Ann Anderson	ZOOM
Mark Donaldson	X	Bill Lee	ZOOM
Jordan Singleton	excused		

Others present:

Ralph L. Clegg, EHS, MPA UCHD Executive Director
 Julie Dey UCHD Secretary
 Dr. David Flinders UCHD Physician
 Number of people in attendance 8

1. Welcome by Jeff Acerson
2. Approval of the minutes from September from September 28, 2020

MOTION: Dianne Carr made the motion to approve the minutes from September 28, 2020 as written which was seconded by Gaye Ray and passed by unanimous vote.

3. Review and accept the 2019 Financial Audit

MOTION: Gaye Ray made the motion to approve the 2019 Financial Audit which was seconded by Sam Jarman and passed by unanimous vote.

4. Review and adopt Utah County Health Department Policies and Procedures

Ralph Clegg explained to the board members that the updated policies and procedures have been approved by the Utah County Commissioners, the Attorney's office, the Human Resource office and the County Clerk's office. As part of the approval process, the board of health must also approve them.

MOTION: Sam Jarman made the motion to approve the Utah County Health Department Policies and Procedures which was seconded by Ann Anderson and passed by unanimous vote.

5. Consider adopting for public hearing amendment to Utah County Health Regulation 17-01 and set a date, time and location for the public meeting

Ben Van Noy reviewed the proposed changes with the board members.

MOTION: Bill Lee made the motion to continue item #5 to January 25, 2021 meeting which was seconded by Dianne Carr and passed by unanimous vote.

6. Approve and set a date, time and location for a closed meeting to discuss the character, professional competence, or physical or mental health of an individual or individuals (suggested for today's date, at this location, following the completion of the regular agenda)
- 7.

MOTION: Dianne Carr made the motion to approve and set a date, time and location for a closed meeting to discuss the character, professional competence, or physical or mental health of an individual or individuals (suggested for today's date, at this location, at this time) which was seconded by Sam Jarman and passed by unanimous vote.

8. Other Business

Ralph Clegg discussed Utah County COVID-19 statistics with the board.

9. Employee Changes

Ralph reviewed the employee changes with the board.

10. Take action on any personnel issues regarding the Executive Director position.

Ralf Barnes discussed with the board members the format for interviewing the candidates on December 10, 2020.

MOTION: Mark Donaldson made the motion to return to open meeting which was seconded by Dianne Carr and passed by unanimous vote.

CLOSED MEETING

MOTION: Ann Anderson made the motion to adjourn which was seconded by Sam Jarman and passed by unanimous vote.

Ralph Clegg, EHS MPA
Director / Local Health Officer
Utah County Health Department

Jeff Acerson
Chair
Utah County Board of Health