



UTAH COUNTY HEALTH DEPARTMENT  
 151 S UNIVERSITY AVE, SUITE 2600  
 PROVO, UT 84601  
 (801) 851-7525  
[EH@UTAHCOUNTY.GOV](mailto:EH@UTAHCOUNTY.GOV)

## Temporary Mass Gathering Application

*\*\*A temporary mass gathering is defined as reasonably anticipating an assembly of 1,000 or more people, which continues or can reasonably be expected to continue for 2 or more hours a day, at a site or sites for a purpose different from the designed use and usual type of occupancy. If you have ≤999 total attendees, your event will not meet the definition of a mass gathering and is, therefore, exempt from permitting. See the following link for more information **R392-400: [Temporary Mass Gathering Sanitation Rules](#)***

Information About the Event									
Event Name:									
Description of Event:									
Event Address:						City:			
Beginning date of event:				Ending date of event:					
Beginning Hour:			<input type="checkbox"/> AM	<input type="checkbox"/> PM	Ending Hour:			<input type="checkbox"/> AM	<input type="checkbox"/> PM
Expected Number of Participants:									
Max Participants During a 2-hour peak:									

Information About the Event Coordinator									
Event Coordinator Name:									
Event Coordinator Phone:									
Event Coordinator Email:									
Event Coordinator Address:									
City:				State:			Zip:		

Information About Event Property									
Property Owner Name:									
Property Owner Phone:									
Property Owner Email:									
Property Owner Address:									
City:				State:			Zip:		

Applicant Signature: \_\_\_\_\_

Applicant Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

## **PDF Attachments**

### **Temporary Mass Gathering Plan Requirements:**

*\*\* Please see the following document for Temporary Mass Gathering Plan Check List.*

#### **[Temporary Mass Gathering Plan Check List](#)**

To insert, click and drag document here:

### **Overall Site Map with All Included Items:**

Site Map – (Please include the following on the site map)

- Emergency Medical Services
- Entrance & Exits
- Food Stands
- Headquarters
- Interior Roads/Walks
- Lighting
- Overall Site Map
- Parking Areas
- Solid Waste Containers
- Toilets
- Water Stations

To insert, click and drag document here:

### **Plans for Dangerous Conditions:**

*\*\*Please describe procedures in the event of dangerous conditions (weather, fire, earthquakes):*

To insert, click and drag document here:

### **Signature Page:**

*\*\* Please see the following document for signature page.*

#### **[Signature Page](#)**

To insert, click and drag document here:

**For Office Use Only**

Reviewed and Approved by:
Review Date:

Temporary Mass Gathering Fee Schedule			
Fee Description	Expected Number of Participants	Fee	Total
Plan Review, Permit & Inspection	# of people 1000-1999	\$290	\$
Plan Review, Permit & Inspection	# of people 2000-Above	\$400	\$
<b>** Late Fee (Less than 30 days prior to event = Double Permit Fee)</b>			\$
<b>** Fees for events exceeding 3 days shall be determined through consultation with a health Department environmental Health Official</b>			\$
Total Fee Due			\$

Payment Received By:	Total Amount Received	\$
Date of Payment:	<input type="checkbox"/> Cash	<input type="checkbox"/> Check <input type="checkbox"/> Credit
Permit #	Approval Code:	