

Commissary Agreement

Commissary Kitchen Information			
Commissary Kitchen Name:			Permit #:
Commissary Kitchen Address:			
City:	State:	Zip:	
Phone:	Email:		

Mobile Business Information			
Mobile Business Name:			License Plate #:
Mobile Business Mailing Address:			
City:	State:	Zip:	
Phone:	Email:		

REQUIRED Check all services that will be provided to the mobile food truck/trailer or cart:	
☐	Provide culinary/potable water.
☐	Wastewater disposal: grease is to be filtered through a grease trap.
☐	Ware-washing (3-compartment sink, dish water) with a drying rack.
☐	Prep area.
☐	Food/ drink storage (space in refrigerators and dry storage labeled with the mobile name).
☐	Trash disposal.
☐	Other:

Please describe your trucks schedule and route (expected parking areas/where you will do most of your business):

**Please read the following information and sign below*

A commissary agreement for food trucks and food carts is a contract that outlines the terms between a mobile business and a commissary. A commissary is a food service establishment permitted by Utah County Health Department to which a mobile food business operator may return regularly to perform functions necessary for sanitary operations including but not limited to the following:

- Food preparation and boarding onto the mobile food business.
- Hot and cold holding of TCS foods (refrigerated foods).
- Storing and stocking of food, utensils, and equipment.
- Disposal of solid and liquid waste.

- Equipment and utensil cleaning and sanitizing.
- Vehicle/cart cleaning.
- Refilling of water tanks with potable water.
- Utilization of electrical power sources.

Commissaries are required to provide all the services indicated above and mobile business operators will use the services regularly. Routine inspections will verify a commissary can provide all support services for a mobile business permitted in Utah County and meet all requirements of a commercial food establishment.

The mobile food business operator shall document presence and use at the commissary on a log at the end or beginning of each operational day of service. Logs will be reviewed and verified by inspectors during inspections.

A commissary and mobile business operator will both inform the Utah County Health Department should either party cease use for any reason.

If it is determined that a commissary cannot adequately support and provide the services indicated above because of overcrowding, the Utah County Health Department reserves the right to limit the number of mobile businesses a commissary can support.

A commissary acts as a base of operation and support to a mobile or catering business. The expectation is to ensure food preparation and storage does not occur in private homes where routine, unannounced inspections cannot happen. If you are found operating without a commissary, using a private home, or other unpermitted facility for any portion of your operation, your mobile business may be subject to an NOV (Notice of Violation) and suspension of permit.

For more information, please see the following link:

[Mobile Food Business Sanitation Rule](#)

I (commissary owner) agree to the terms stated above.		
Commissary Owner Signature	Commissary Owner Print Name	Date

I (mobile business owner) agree to the terms stated above.		
Mobile Business Owner Signature	Mobile Business Owner Print Name	Date

Health Department Information (To Be Completed by Health Department Personnel)

The commissary is permitted by the Utah County Health Department and meets all requirements.		
E.H.S. Signature	E.H.S. Print Name	Date

Comments:

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**** A catering operation may be required to complete a commissary agreement.**

